DIPLOMA IN
PUBLIC ADMINISTRATION

DUT — DURBAN UNIVERSITY OF TECHNOLOGY — INYUVESI YASETHEKWINI YEZOBUCHWEPHESHE

FACULTY OF MANAGEMENT SCIENCES

DEPARTMENT OF PUBLIC MANAGEMENT & ECONOMICS

01 JAN - 31 DEC 2026

Diploma in Public Administration:
Specialising:

Public Management
Local Government
Supply Chain Management
Disaster & Risk Management

NQF Level: **6**
SAQA ID: **97884**
Location: **ML Sultan Campus (Durban-Mariam Bee: 3rd Floor)**
Riverside Campus (Pietermaritzburg)

Description of the Programme

The aim of the Diploma is to prepare students for careers in the public sector. The object is to prepare students for entry into niche areas of the different spheres of government, and to offer invaluable guidance on managerial competencies for those preparing to enter higher levels of the public sector.

Owing to the accelerated changes and transformation in Government in South African, with particular emphasis on best practices and good governance, the programme is structured and geared to address inter alia, management, development, and delivery of programmes of reconstruction and development.

The programme is designed to offer both practical and theoretical knowledge on a variety of issues ranging from public finance, personnel management, sustainable development, legislative procedures, information technology, and knowledge skills applications necessary for public managers, to models of governance. The diploma is a pre-requisite for advancement to higher levels in the public service.

Duration of the Programme

Three years full-time

Career Opportunities

Administrative officer, Manager (e.g., Human Resources, Supply chain), Procurement Officer, Disaster & Risk Practitioner (at all levels of government), Local Government Consultant, Divisional Head, Assistant Director.

Explanation of Points Scale

SENIOR CERTIFICATE (SC)		
SYMBOL	**HIGHER GRADE**	**STANDARD GRADE**
A	8	6
B	7	5
C	6	4
D	5	3
E	4	2
F	3	I

NATIONAL SENIOR CERTIFICATE		
%	**NSC LEVEL**	**POINTS**
90-100	7	8
80-89%	7	7
70-79%	6	6
60-69%	5	5
50-59%	4	4
40-49%	3	3
30-39%	2	2
20-29%	I	I

MINIMUM ADMISSION REQUIREMENTS
GENERAL ADMISSION REQUIREMENTS

A person will only be considered for registration for an instructional programme approved by the Institution's Senate if the person complies with:

(a) The minimum admission requirements stated in DUT general handbook (refer to DUT website for general handbook).

(b) Institutional faculty, departmental and/or instructional programme specific rules; and

MINIMUM ADMISSION REQUIREMENTS IN TERMS OF THE HIGHER EDUCATION QUALIFICATIONS SUB-FRAMEWORK (HEQSF)

G7 rule: For Diploma:

"a National Senior Certificate (NSC) as certified by the Council for General and Further Education and Training (Umalusi), with a minimum of achievement rating of 3 for English and a minimum achievement rating of 3 in four recognised NSC 20-credit subjects."

Entry Requirements (Diploma in Public Administration)

NATIONAL SENIOR CERTIFICATE (NSC) (01 January 2009)		SENIOR CERTIFICATE (SC) (PRE 2009)			NATIONAL CERTIFICATE (VOCATIONAL) (NCV)	
NSC Diploma Entry with 25 or more points will be considered, excluding Life Orientation		A Senior Certificate or equivalent qualification. Applicants with 25 or more points will be considered.			(NCV) (Level 4)	
Compulsory Subjects	NSC Rating Code	Compulsory Subjects	HG	SG	Compulsory Subjects	Mark
English	3	English	E	D	English	50%
Mathematics **OR**	3	Mathematics	E	D	Mathematics	40%
Mathematics Literacy	4				Mathematics Literacy	50%
In addition: **THREE** recognized NSC 20 credit subjects as per G7 rule stated above	3					

OR

Admission Requirement Based Upon Work Experience, Age and Maturity Tuition

For admission to entry level DIPLOMA and certificate studies:

A person may, subject to such requirements as the Senate may determine, be admitted to the Institution even if such a person is not in a possession of a National Senior Certificate, Senior Certificate, or an equivalent certificate, provided that:

(a) The person shall have reached the age of 23 in the first year of registration and shall have at least:
- three years' appropriate work experience; and/or
- capacity for the proposed instructional programme, which shall be assessed at the discretion of the respective Head of Department by a Senate approved admission assessment comprising of a DUT Standardised Assessment Test for Access and Placement (SATAP), Academic Literacies (AI) & English for Academic Purposes (EAP) and/or an appropriate subject or programme specific written assessment designed and marked by the relevant Department; and

(b) The relevant Faculty Board shall be satisfied that the person's standard of communication skills, ability to study successfully and/or work experience are such that the person, in the opinion of the relevant Faculty Board, should be able to complete the proposed instructional programme successfully. If required, the communication skills and study skills should be tested; and

(c) The person's application for admission in terms of work experience, age and maturity is approved prior to registration.

Applicants intending to gain admission through work experience, age and maturity must submit their applications at least four months before commencement of the academic year inclusive of the date of scheduling writing a requisite eligibility assessment.

Tuition Fees for Each Specialisation
To assist you with your planning, the 2025 fees have been indicated.

Please Note: DUT cannot be held liable for the fees in this brochure, as the 2026 fees are not yet final.

Local Government

Qualification Codes: **DIPAL1 (DBN)**

First Year Curriculum (Local Government)				
Name of Module	**Module Code**	**HEQSF Level**	**SAQA Credits**	**2025 Fees**
Semester One				
Cornerstone 101	CSTN101	5	12	R3 910.00
Public Finance Management 1	PFNM101	5	16	R3 310.00
Local Government Management I	LGVM101	5	16	R3 620.00
Introduction to Technology	ITLG101	5	16	R3 620.00
Academic Literacy and Practice	ALTP101	5	12	R4 500.00
Total				**R18 960.00**
Semester Two				
Introduction to Economics	IECO101	5	8	R3 310.00
Public Management & Administration	PMAD101	5	16	R3 860.00
Development Management 1	DVLP101	5	16	R3 310.00
The Entrepreneurial Edge	TENE101	6	8	R2 600.00
Total				**R13 080.00**
Total Credits for Semester 1 & 2			**120**	
Second Year Curriculum				
Semester Three				
Performance Management	PRFM101	6	16	R3 610.00
Municipal Finance Management II	MNFM201	6	16	R4 050.00
Public Human Resource Management II	PBHM201	6	16	R4 050.00
Monitoring & Evaluation II	MNEV201	6	16	R4 050.00
Procurement & Logistics Management	PLGM101	6	16	R4 050.00
Total				**R19 810.00**
Semester Four				
Fundamentals of Research	FNDR101	6	16	R3 610.00
Public Sector Economics	PSEC101	6	12	R3 610.00
Programme & Project Management II	PPJM201	6	16	R4 050.00
Local Government Management II	LGMN201	6	16	R5 620.00
Total				**R16 890.00**
Total Credits for Semester 3 & 4			**140**	
Third Year Curriculum				
Semester Five				
Public Human Resource Management III	PBHM301	6	16	R4 050.00
Monitoring & Evaluation III	MNEV301	6	16	R4 050.00
Municipal Finance Management III	MNFM301	6	16	R4 050.00
Local Government Management 3	LGMN301	6	16	R5 820.00
Total				**R17 970.00**
Semester Six				
Local Management Practice III	PMPB301	6	20	R3 610.00
Work Preparedness for Public Administration 3	PMPA301	6	16	R2 260.00
Time & Stress Management	TSMG101	5	8	R2 260.00
Total				**R8 130.00**
Total Credits for Semester 5 & 6			**108**	

Supply Chain Management

Qualification Code: **DIPAS1 (DBN)**
DIPSC1 (PMB)

First Year Curriculum (Supply Chain Management)				
Name of Module	**Module Code**	**HEQSF Level**	**SAQA Credits**	**2025 Fees**
Semester One				
Cornerstone 101	CSTN101	5	12	R3 910.00
Introduction to Technology	ITLG101	5	16	R3 620.00
Academic Literacy and Practice	ALTP101	5	12	R4 500.00
Supply Chain Management 1	SCMN101	6	16	R4 500.00
Public Financial Management 1	PFNM101	5	16	R3 310.00
Total				**R19 840.00**

Semester Two				
Logistics Management I	LGSM101	5	16	R4 050.00
Public Management and Administration	PMAD101	5	16	R3 860.00
Microeconomics	MCEC101	5	12	R3 310.00
The Entrepreneurial Edge	TENE101	6	8	R2 600.00
Total				R13 820.00
Total Credits for Semester 1 & 2			124	
Second Year Curriculum				
Semester Three				
Commercial Law 1	CRCL101	6	16	R4 050.00
Logistics Management II	LGSM201	6	16	R3 620.00
Risk Management	RSKM101	6	16	R4 050.00
Macroeconomics	MCRE101	6	16	R3 310.00
Total				R15 030.00
Semester Four				
Fundamentals of Research	FNDR101	6	16	R3 610.00
Supply Chain Management II	SCMN201	6	16	R4 500.00
Project Management	PJTM101	6	16	R4 050.00
Commercial Law II	CRCL201	6	16	R4 050.00
Public Financial Management II	PFNM201	6	16	R4 050.00
Total				R20 260.00
Total Credits for Semester 3 & 4			144	
Third Year Curriculum				
Semester Five				
Supply Chain Management III	SCMN301	6	16	R4 500.00
Public Finance Management III	PFNM301	6	16	R4 050.00
Warehouse Management	WHMN101	6	16	R3 310.00
Logistics Management III	LGSM301	6	16	R3 620.00
Total				R15 480.00
Semester Six				
Work Preparedness for Public Admin III	SCPA301	6	16	R2 260.00
Supply Chain Management Practice III	SCPB301	6	20	R3 610.00
Time & Stress Management	TSMG101	5	8	R2 260.00
Total				R8 130.00
Total Credits for Semester 5 & 6			108	

Public Management

Qualification Code: **DIPAP1 (DBN)**
DIPPM1(PMB)

First Year Curriculum (Public Management)				
Name of Module	Module Code	HEQSF Level	SAQA Credits	2025 Fees
Semester One				
Cornerstone 101	CSTN101	5	12	R3 910.00
Introduction to Technology	ITLG101	5	16	R3 620.00
Public Finance Management 1	PFNM101	5	16	R3 310.00
Public Policy Management 1	PPLC101	5	16	R3 610.00
Academic Literacy and Practice	ALTP101	5	12	R4 500.00
Total				R18 950.00
Semester Two				
The Entrepreneurial Edge	TENE101	6	8	R2 600.00
Development Management 1	DVLP101	5	16	R3 310.00
Public Management & Administration	PMAD101	5	16	R3 860.00
Introduction to Economics	IECO101	5	16	R3 310.00
Total				R13 080.00
Total Credits for Semester 1 & 2			128	
Second Year Curriculum				
Semester Three				
Performance Management	PRFM101	6	16	R3 610.00
Public Human Resource Management 2	PBHM201	6	16	R4 050.00
Monitoring & Evaluation 2	MNEV201	6	16	R4 050.00
Procurement and Logistics Man	PLGM101	6	16	R4 050.00
Total				R15 760.00
Semester Four				
Fundamentals of Research	FNDR101	6	16	R3 610.00
Public Sector Economics	PSEC101	6	12	R3 610.00
Public Finance Management 2	PFNM201	6	16	R4 050.00
Programme & Project Management 2	PPJM201	6	16	R4 050.00
Policy Management 2	PPLC201	6	16	R3 620.00
Total				R18 940.00
Total Credits for Semester 3 & 4			140	

Semester Five				
Public Finance Management 3	PFNM301	6	16	R4 050.00
Public Human Resource Management 3	PBHM301	6	16	R4 050.00
Monitoring & Evaluation 3	MNEV301	6	16	R4 050.00
Governmental Relations	GOVR301	6	16	R3 620.00
Total				**R15 770.00**
Semester Six				
Work Preparedness for Public Admin 3	PMPA301	6	16	R2 260.00
Public Management Practice 3	PMPR301	6	20	R3 620.00
Time & Stress Management	TSMG101	5	8	R2 260.00
Total				**R8 140.00**
Total Credits for Semester 5 & 6			**108**	

Disaster and Risk Management

Qualification Code: **DIPAR1**

First Year Curriculum (Disaster and Risk Management)				
Name of Module	**Module Code**	**HEQSF Level**	**SAQA Credits**	**2025 Fees**
Semester One				
Cornerstone 101	CSTN101	5	12	R3 910.00
Public Finance Management 1	PFNM101	5	16	R3 310.00
Fundamental of Disaster Risk Management	FDRM101	5	16	R4 050.00
Introduction to Technology	ITLG101	5	16	R3 620.00
Academic Literacy and Practice	ALTP101	5	12	R4 500.00
Total				**R19 390.00**
Semester Two				
Quantitative Approaches to Management Science	QTAP101	5	8	R2 260.00
Public Management & Administration	PMAD101	5	16	R3 860.00
Development Management 1	DVLP101	5	16	R3 310.00
The Entrepreneurial Edge	TENE101	6	8	R2 600.00
Disaster and Risk Management 1	DRMN101	5	16	R3 310.00
Total				**R15 340.00**
Total Credits for Semester 1 & 2			**136**	
Second Year Curriculum				
Semester Three				
Disaster Risk Reduction II	DRRD201	5	16	R4 500.00
Disaster Risk Governance II	DRGV201	6	16	R4 050.00
Development Management II	DVLP201	6	16	R4 500.00
Disaster Response and Recovery II	DRSR201	5	16	R4 500.00
Total				**R17 550.00**
Semester Four				
Fundamentals of Research	FNDR101	6	16	R3 610.00
Legislation and Policy	LGPL101	5	16	R4 050.00
Project Management	PJTM101	6	16	R4 050.00
Capacity Development II	CPTD201	6	16	R4 500.00
Total				**R16 210.00**
Total Credits for Semester 3 & 4			**128**	
Third Year Curriculum				
Semester Five				
Disaster Risk Reduction III	DRRD301	6	16	R4 500.00
Disaster Response and Recovery III	DRSR301	6	16	R4 050.00
Disaster Risk Governance III	DRGV301	6	16	R4 500.00
Development Management III	DVLP301	6	16	R4 500.00
Total				**R17 550.00**
Semester Six				
Work Preparedness for Public Administration	DRPA301	6	16	R2 260.00
Disaster and Risk Management Practice III	DRPB301	6	20	R3 610.00
Time & Stress Management	TSMG101	5	8	R2 260.00
Total				**R8 130.00**
Total Credits for Semester 5 & 6			**108**	

Application

Applicants who wish to enrol for the programme/s must apply through the CAO system by no later than 30 September of the previous year.

For CAO Online Application visit: http://www.cao.ac.za

Address to:
Central Applications Office
Private Bag X06,
Dalbridge,
4014
Tel: (031) 268 4444
Fax: (031) 268 4422

CAO DBN Codes:
Public Management: **DU-D-PM3**
Supply Chain Management**:**   **DU-D-SC3**
Local Government: **DU-D-GV3**
Disaster and Risk Management: **DU-D-RM3**

CAO PMB Codes
Public Management: **DU-P-PM3**
Supply Chain Management: **DU-P-SC3**

Closing Date for Applications: 30 September 2025

For Further Information:
Contact the Department of Public Management and Economics
Durban University of Technology
P O Box 1334
DURBAN
4000
Tel: (031) 373 6861

OR

Contact the Department of Public Management, Law & Economics (Midlands)
Durban University of Technology
P O Box 101112,
SCOTTSVILLE,
3209
Tel: (033) 845 8878

Financial Aid
For Financial Aid application for a DUT programme please apply online at www.nsfas.org.za or call the NSFAS call centre on 0860 067 327.

Please note that completing a form does not guarantee Financial Aid. For further assistance, please consult the Department of Financial Aid and Scholarships (031) 373 2931/2557/2054

This leaflet is for information purposes only and is not binding on the Durban University of Technology